



AGENDA

Oct. 4th, 2002 - 3:30 to 5:30pm VCC – 4th Floor Boardroom

PURPOSE OF MEETING/DESIRED OUTCOMES:

- A discussion about fall planning meeting (location, time, objectives, attendees, speakers).
- An update on Council Executive committee activities.
- A discussion about candidates for Surgical Tumour Group Chairs and committee members.

3:30pm	1. APPROVAL OF AGENDA		T. Strack
3:35pm	2. APPROVAL OF MINUTES from Sept 6, 2002	For approval.	ALL
	3. OLD BUSINESS		
3:40pm	3.a. FALL PLANNING MEETING	For discussion.	ALL
	4. UPDATES		
	4.a. COMMITTEES		
4:05pm	4.a.i. Continuing Medical Education (CME) • Internet Course Demonstration • BCCA Conference/Surgical Update	For information <i>Attached: Internet Course Handout (for those joining via teleconference) and Conference Brochure (for those attending in person)</i>	R. Cheifetz
4:15pm	4.a.ii. Clinical Practice Guidelines (CPG)	For information and discussion <i>Attached: Agree Instrument and Background to CPGs (Bowman)</i>	B. Poole
4:25pm	4.a.iii. Communications (COMM)		T. Strack
4:35pm	4.a.iv. Research & Outcomes Evaluation (ROE)	For information	M. MacKinnon
	5. NEW BUSINESS		
4:50pm	5.a. SURGICAL TUMOUR GROUP CHAIRS	For discussion and recommendation	ALL
5:20pm	6. OTHER		ALL
5:30pm	7. ADJOURNMENT		



BC Cancer Agency
CARE & RESEARCH

BC Provincial Surgical Oncology Council and Network

Meeting: *Friday, October 4, 2002 3:30 – 5:30 p.m.*

Attendees: Dr. N. Davis (co-chair), Dr. C. Rusnak (co-chair), Dr. R. Cheifetz, Dr. A. Coldman Dr. P. Doris, Mr. M. Mackinnon, Ms. B. Poole, Ms. T. Strack.

Regrets: Dr. L. Benedet, Dr. D. Miller, Dr. S. Sutcliffe, Dr. G. Warnock.

Recorder: Ms. D. Denesyk

COUNCIL EXECUTIVE MINUTES

1. APPROVAL OF AGENDA

Agenda approved.

2. APPROVAL OF MINUTES

Motion: Minutes from September 6, 2002 meeting APPROVED.

3. OLD BUSINESS

3.a. Fall Planning Meeting

T. Strack circulated two documents - the program from last year's planning meeting, and the draft format for this year's workshop, for feedback from the group. The draft for this year's program is based on setting out strategic directions and specific objectives for achieving goals, such as improving access and outcomes.

Some of the invitees for this meeting would be administrators from health regions, UBC School of Medicine, members of Surgical Oncology Council, and BCCA.

Suggestions for the meeting included starting the planning session with an overview of what the Council has done, followed by breakout groups centred around particular goals and strategic directions. It was noted that one of the roles of the Council could be to take on an advocacy role. Suggestions for topics of discussion at the Planning Meeting included what actions are required to improve access and outcomes.

The Executive reached agreement that the Retreat should take place in early December.

Action: B. Poole and T. Strack to send out notice of meeting as soon as possible.

4. UPDATES

4.a. Committees

4.a.i. Continuing Medical Education (CME)

Internet Course Demonstration.

R. Cheifetz discussed the Medline tutorial that is being developed. The tutorial will teach surgeons how to search Medline effectively and efficiently. As well, it will show them how to get specific articles from various sources (as well as information on associated costs). It is intended that the user-friendly instructions will go on the Newsletter, allowing the user to go to the Surgical Oncology Network website, register for access and begin the tutorial. There will also be general guidelines about searching the Internet, giving surgeons the tools and terminology to use search engines. The course will also be eligible for CME credits. Currently there is a search to find an individual to provide some additional assistance with the project.

BCCA Conference/Surgical Update

R. Cheifetz reported that the pamphlets for the November 29th and 30th course have been mailed out along with the BC Cancer Agency program. The course funding has also been finalized. Much enthusiasm for the course has been expressed. R.

Cheifetz and T. Phang are working on the pre and post test for the Friday course, and the hope is that the results of the test can be published.

R. Cheifetz plans to attend the business meeting of the BC Urologic Association to present on "Sarcomas of the Inguinal Canal" and the Surgical Oncology Network. R. Cheifetz and N. Davis will travel to Kelowna in January or February for an informal dinner and presentation to plastic surgeons and dermatologists about sentinel lymph node biopsy.

Work will continue on the Gynecology update, also to be held in Kelowna, probably in the spring.

It is planned that next year there will be a fall Breast update in Victoria, as well as a General Surgery and ENT theme for the BCCA Annual Conference.

4.a.ii. Clinical Practice Guidelines (CPG)

B. Poole and T. Strack attended a CPG workshop in Ottawa in mid September. B. Poole reported that attendees at the workshop were from cancer agencies across Canada, as well as researchers and representatives from Health Canada. Discussions were focused on the process for developing guidelines, what could be done to enhance the use, quality and effectiveness of CPGs from a national perspective, how to improve the use of CPGs for the management of cancer, and steps to implement the strategy. Consensus was that we could share systematic reviews and that CPGs should be rated for quality however some local adaptation would likely be necessary. The Agree Tool document was distributed – this is used in France – as an example of how to measure quality. It was suggested that this item appear on the Agenda for the Fall Planning Meeting.

4.a.iii. Communications (COMM)

T. Strack gave an update on videoconferencing. Both Dr. Rusnak and Dr. Doris have the video cameras installed and functioning. T. Strack will be meeting with Dr. Rudston-Brown in a few weeks and will install his video camera. Dr. Leia-Stephen is the only remaining member to be set up.

Bryden Fergusson continues to work on CAIS. Several technical issues and privacy issues have come up. When he is ready to install software, he will call the interested parties.

Due to logistical problems in getting trained, T. Strack advised that the website is currently not up to date. She apologised to Council members and assured them that this is a top priority and that the website will be updated on a regular basis in the future. There are still problems in setting up a Surgeon's Only section of the website - discussions with Information Technology are continuing.

The next newsletter will be published in late October. T. Strack provided a brief overview of the articles that will be included. It suggested that once the Tumour Group Site Chairs are in place, they should supply an update for the newsletter regarding any advancements in their area. Also, the Ontario newsletter publishes a synopsis of new articles and texts, as well as new CPGs. The idea was brought forward that the newsletter should be used to highlight areas of controversy or movement in the knowledge base of a particular tumour area.

4.a.iv. Research & Outcomes Evaluation (ROE)

The Ministry of Health is having difficulty in supplying copies of the CIHI/DAD discharge data requested sometime ago.

When this data becomes available, a repackaged version of the BC Surgical oncology Atlas will concentrate on analytical objectives such as basic descriptives, hospital and surgeon volume associations, spatial and temporal variations and combinations such as referral patterns.

While the CIHI/DAD data provides a useful 'broad-brush' overview, it does not address key aspects such as staging, local recurrence, etc. Methods of gathering such information are being investigated and will be explored with three pilot sites, which will be finalized at the next Council Meeting.

There is keen interest in piloting a web-based educational tool, such as the gastro-endoscopy SAGES system.

5. NEW BUSINESS

5.a. Surgical Tumour Group Chairs

T. Strack distributed a list of surgeons for discussion as possible Tumour Site Chairs. The Executive Council members agreed that the following individuals will be contacted by the co-chairs over the next couple of weeks and formally asked to serve as Surgical Tumour Group Chairs.

CNS	Dr. Brian Toyota, Dr. Andrew Lee
Breast	Dr. Allen Hayashi, Dr. Laurence Turner
Colorectal	Dr. Terry Phang
Endocrine	Dr. Samuel Bugis
Esophageal & Lung	Dr. Michael Humer, Dr. Richard Finley
Gastrointestinal (GI)	Dr. Gilbert Wankling, Dr. James Appleby
Gyne	Dr. Elissa McMurtrie
Head & Neck	Dr. Frank Wong, Dr. Scott Durham
Hepatobiliary	Dr. Stephen Chung, Dr. Robert Granger
Melanoma & Skin	Dr. Adrian Lee
Pediatrics	Dr. Ken Brown
Sarcoma/Spinal	Dr. Bas Masri
Urology	Dr. Mike Carter, Dr. Charalambos Andreou

ACTION: T. Strack will co-ordinate with the co-chairs regarding contacting these prospective surgical tumour group site chairs.

6. Other

7. Adjournment

The meeting was adjourned at 5:30 p.m.

Next meeting, Friday, November 1, 2002, 3:30 – 5:30 p.m.