



BC Surgical Oncology Network – Council Executive AGENDA

April 7th, 2006 – 3:30 to 5:30pm
Vancouver: 4th Floor Boardroom

Teleconference: Lower Mainland: 604 899 2339
 Long Distance: 1 877 385 4099
 then enter Passcode 86927#

PURPOSE OF MEETING/DESIRED OUTCOMES:

- To review the November 5th, 2005 Annual Council meeting
- To review the December 3rd GI conference
- To discuss the creation of a Surgical Oncology Network resident award
- To review the Calendar for 2006 including CME events and planning meeting
- To discuss

3:30pm	1. APPROVAL OF AGENDA		ALL
3:35pm	2. APPROVAL OF MINUTES Attached: <i>20051007_Minutes.doc</i>	For approval	ALL
	3. OLD BUSINESS		
3:40pm	3.a. November BCCA Conference - debrief Attached: <i>worksheet_afternoon_feedback.doc</i> <i>worksheet_morning_feedback.doc</i> <i>evaluation.doc</i>	For discussion	ALL
4:10pm	3.b. December 3 rd GI CME Conference Attached: <i>evaluationresults.doc</i>	For review	ALL
	4. SON Update		
4:15pm	Attached: <i>Activity Report_April 2006.doc</i>	For information	T. Strack
	5. NEW BUSINESS		
4:25pm	5.a. Calendar Planning for 2006	For discussion	ALL
4:40pm	5.b. SON Resident Award Attached: <i>SON_award_details.doc</i>	For discussion and approval	ALL
4:45pm	5.c. SON Regional Report Cards Attached: <i>pdf files</i>	For discussion	ALL
5:15pm	6. OTHER		
5:30pm	7. ADJOURNMENT		



**BC SURGICAL ONCOLOGY NETWORK
COUNCIL EXECUTIVE MEETING
Minutes**

Date: April 7, 2006



BC Cancer Agency
CARE & RESEARCH
An agency of the Provincial Health Services Authority

Present: Noelle Davis Rona Cheifetz
 Andy Coldman Barbara Poole
 Colleen McGahan Sam Wiseman
 Tina Strack Gil Wankling
 Abdul Aleem Denise DesLauriers (Recorder)

Regrets: Blair Rudston-Brown Brian Schmidt
 Con Rusnak Peter Doris
 Garth Warnock Sharon Thomson
 Chris Baliski

ISSUE/TOPIC	DISCUSSION POINTS	ACTION (Include Person(s) Responsible)
1. APPROVAL OF THE AGENDA		APPROVED.
2. APPROVAL OF MINUTES for October 7 th , 2005		APPROVED.
3. OLD BUSINESS		
3.a November BCCA Conference - Debrief	<p>T. Strack reported that the evaluation results for the conference were quite good and that the 3 main speakers - Peter Doris, Hartley Stern and Frederick Greene - were particularly well received. She then reviewed feedback from the breakout summaries.</p> <p>Key findings from the morning session, "<i>Quality Indicators and Quality Improvement</i>" included the need for buy-in from CEOs and health authorities, the need to know what data data/indicators are currently available in the province and the role of the network in setting standards.</p> <p>In the afternoon session, participants were asked to rate the American College of Surgeons' Commission on Cancer standards according to their importance. Results clearly indicated that Quality Improvement and Data Management are the most important categories, followed by Cancer Leadership and Resources.</p> <p>T. Strack advised that the clear priorities for the coming year are:</p> <ol style="list-style-type: none"> 1. To engage health authorities and administration 2. To develop and promote surgical standards 	

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	<p>3. To support and obtain data</p> <p>T. Strack also noted that she and the network co-chairs met in January to review the annual council meeting and to discuss priorities and strategies for the coming year. Some of the topics discussed included:</p> <ul style="list-style-type: none"> • The concept of the Commission on Cancer (COC) approvals program – should the SON import some of their ideas? • Making recommendations to each region and doing audits on each region • The need to push the surgical tumour groups to encourage the development of standards 	
3.b December 3 rd GI CME Conference	<p>R. Cheifetz provided a recap of the conference. The overall impression was that it was a good conference in a bad location. Evaluations of the speakers were positive (particularly the panel presentation at the end of the day) but the room set-up was poorly rated (too long and narrow).</p> <p>Pre- and Post tests were given, with the help of Elaine McKeivitt, and learning was found to be statistically significant.</p>	
4. SON UPDATE		

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4.a Activity Report	<p>T. Strack announced that she will be leaving the Surgical Oncology Network to move to Europe and hopefully find work overseas. The position of network manager has been posted internally and one application has been received. The position will be posted externally and interviews will be conducted with Drs. Davis and Rusnak.</p> <p><u>Council Executive</u></p> <p>The council still needs an active representative from the Ministry of Health. Patricia Patrician has left the Ministry of Health and a new person has been appointed. It was suggested that her replacement be contacted regarding the network.</p> <p><u>Infrastructure Survey</u></p> <p>There are still 6 hospitals left to complete the survey. T. Strack will follow up on these before she leaves. It was suggested that incomplete hospitals be listed in the report card.</p> <p>A draft list of equipment needs according to surgeries performed within each of the different tumour sites has been created. It was agreed that this should be reviewed by the STG chairs.</p> <p><u>CME</u></p> <p><u>Traveling Road Show</u></p> <p>The Head and Neck road show has been completed. The next Road Show topic is scheduled to be Hepatobiliary. The members of the planning committee include Dr. Charles Scudamore, Dr. Allison Ross, Dr. Rob Granger and Dr. Ed Solano. It has been a challenge to start the talks as presentations have not yet been submitted. A deadline of April 12th was given to the presenters to have their talk to T. Strack or the Road Show will be cancelled.</p> <p><u>Fall CME Conference</u></p> <p>R. Cheifetz asked the executive for input on when the fall conference featuring SLNBx should be held. The choices are October 28th – separate from the BCCA Annual conference - or at the same time as the BCCA conference, having the CME event on the Friday and the SON Annual Meeting on the Saturday.</p> <p>The Executive decided it would be best to hold it in conjunction with the BCCA conference to allow out of town participants to attend both events without having to travel twice.</p> <p><u>Breast Cancer Conference</u></p> <p>The Conference will take place September 29 - 30th in Kelowna. The topic of the conference will be Management of the Axilla. It will be a national conference that will include prominent surgeons from BC and across the country.</p>	<p>T. Strack to send letter to Ministry.</p> <p>T. Strack to follow up on non-responders of infrastructure survey and send list to STG chairs for review.</p>

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	<p><u>Surgical Atlas</u></p> <p>B. Poole reported that the government reneged on its contract with the BC Cancer Agency regarding access to health information. She met with them in November and they stated that it would be resolved in 7 days. It has not yet been resolved.</p> <p>C. McGahan reported that we now have the ability to convert data from the old system to the new one; we are just waiting for the data.</p> <p><u>Pilot Project</u></p> <p>Several issues came up during the development of the pilot project but they have now been resolved. The pilot project with 8 surgeons will be commencing shortly. After the completion of the trial, the Steering Committee will be evaluating the product, the company and the overall vision.</p> <p><u>Tumour Groups</u></p> <p>The colorectal tumour group has nearly obtained a full year's worth of data for rectal cancer cases in BC. We are waiting to receive records from some hospitals in the Fraser Valley Health Authority.</p> <p>N. Davis suggested that the colorectal STG consider developing a Laparoscopic Colon Cancer Guideline. R. Cheifetz reported that CAGS is currently working on one.</p> <p>Discussion ensued regarding the impact of SON guidelines on pathology and the close relationship between surgery and pathology. It was suggested that a pathologist be invited to join the executive, possibly Dr. Banerjee. It was also suggested that whenever an update course is done that minimal pathology standards be discussed and where possible, pathologists are included and invited to the course.</p>	<p>T. Strack to contact Dr. Banerjee regarding participation of a pathologist on the SON executive.</p>
<p>5. NEW BUSINESS</p>		
<p>5. a SON Resident Award</p>	<p>T. Strack explained that an opportunity to support residents arose this past year and perhaps the SON could consider supporting a resident research in surgical oncology each year.</p> <p>It was asked how it is decided which resident gets the award. It was noted that it should not be guaranteed and the word fiscal year should be taken out as it does not have to be given out every year and some years may have more than one. It was emphasized that the award is only for oncology related meetings and goes to those who have already used their residency funding. Each resident may only receive this award once per year. Applications are to be sent to the Surgical Oncology Network prior to attending the course and decision on funding will be made by the Council Executive.</p> <p>R. Cheifetz submitted Tracy Scott as a candidate and the executive agreed that</p>	<p>T. Strack to revise the application and send information to UBC resident coordinator.</p> <p>T. Strack to contact Tracy with details</p>

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	she receive the award.	on the award.
5.b Surgical Atlas	<p>T. Strack advised that she was bringing this forward on behalf of C. Rusnak. Currently VIHA produces a report card and Dr. Rusnak would like to have the SON produce something similar. What information can we share that the Health Authorities would be interested in? Dr. Rusnak's suggestion was that one or two indicators from each STG be included as well as volume and survival information.</p> <p>It was suggested that the regional reports should be written from the perspective of what the SON has done for them.</p> <p>The report card should also include:</p> <ul style="list-style-type: none"> • What the SON wants from the Health Authorities. • Give economic data on what the Health Authorities are spending on different types of cancer. • Access Data – not necessarily surgery. • What the SON has done for the Health Authority • Did we get what we asked for i.e. Health records for the Colorectal project • What kind of Oncology services are available <p>It was asked that a committee be struck. B. Schmidt may already be involved. Colleen McGahan and Dr. Andrew Coldman should also be involved.</p>	T. Strack to put draft together and convene working group.
6. OTHER	The Meeting was adjourned at 5:30pm.	