



IMPORTANT NOTICE

Date: November 12, 2009

To: Researchers and research staff who submit applications to the BCCA Research Ethics Board

From: George Browman, M.D., Chair, UBC BCCA Research Ethics Board

1. REMINDER - LAST 2009 FULL BOARD MEETING - DECEMBER 8

Annual renewals: If your ethics approval expires between December 8th and January 26th and requires full board review, please ensure that it is submitted to the REB by November 17th for the December 8th meeting, to avoid a lapse.

Items that do not require full board review may be submitted to the REB at any time.

Please ensure that items requiring full board approval are submitted by the applicable deadline.

Deadline	Tues. November 17, 2009
Full Board Meeting	Tues. December 8, 2009
The REB office will be closed between December 25th and January 1st	
Deadline	Tues. January 5, 2010
Full Board Meeting	Tues. January 26, 2010
2010 Meeting Schedule is posted on our webpage http://www.bccancer.bc.ca/RES/REB/Mtgs.htm	

2. RISe SUPPORT DESK

Technical support for the RISe system is available;

RISe Support Desk

For technical assistance with RISe features;

Call: 604-878-7473 (RISe) or email: risesupport@ors.ubc.ca

(This contact info is also posted on the RISe Welcome Page: <https://rise.ubc.ca>)

For policies, regulatory requirements, and study-specific questions please contact your REB

3. CONTACTING THE BCCA REB:

Please quote your project number from RISe (i.e. H0x-yyyy) and email to: reb@bccancer.bc.ca
You can save our list of contacts posted on our webpage: [Contacts](#)

4. QUESTIONS

If you have questions or concerns, please contact Bonnie Shields, Manager, UBC BCCA REB
email: reb@bccancer.bc.ca or phone (604-877-6284)

Thank you for your attention,
George Browman, MD
Chair, UBC BCCA REB