

John Hepburn, FRSC
Vice President, Research
University of British Columbia
Old Administration Building - Room 224
6328 Memorial Road
Vancouver, B.C. V6T 1Z2

April 2, 2007

Dear Dr. Hepburn,

Each research project reviewed by a University of British Columbia (UBC) Research Ethics Board (REB) should have a single REB of Record. The UBC REB that initially reviews a research project normally becomes the REB of Record for the Project but occasionally a project is referred to another of the boards. Once established as the Board of Record that REB should deal with all subsequent ethical supervision of that project. This means that the investigator is only required to submit all post approval submissions to one board, regardless of whether or not the research is being conducted at another institution under a UBC research ethics board's jurisdiction.

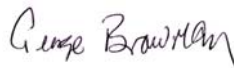
The purpose of implementing one board of record is to avoid the requirement for multiple formal reviews of the same research project. The need to identify one of several possible boards to be the Board of Record arises when the same principal investigator is conducting research at more than one institution under the UBC REB's jurisdiction.

Although there is one Board of Record, in order to ensure that institutional specific ethics requirements are being met, the Chair and Manager of each UBC REB for the institution involved in the research have the ability, through RISE, to view the application approved by the REB of Record. If, however, the REB Chair of any institution involved in the research has questions or concerns, these can be directed to the REB Chair of the REB of Record for resolution.

The Chairs of the following UBC Research Ethics Boards agree to this process.



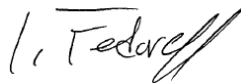
Dr. Gail Bellward, Chair
UBC - Clinical Research Ethics Board



Dr. George Browman, Chair
UBC - British Columbia Cancer Agency Research Ethics Board



Dr. Peter Suedfeld, Chair
UBC - Behavioral Research Ethics Board



Dr. Ingrid Fedoroff, Chair
UBC - Providence Health Care Research Ethics Board