

Patient and family partner honorariums: Information for partners

Background

At BC Cancer, we are committed to engaging the people we serve in the planning and co-creation of our programs, services, and research. Patients and families are experts in their own care and must be engaged as key partners in the design of our health system.

As a patient and family partner (“partner”) with our Patient & Family Partnerships and Experience (PFPX) Program, you bring your lived experience to support BC Cancer activities and projects.

One way the PFPX Program can make participation easier and more inclusive is by paying partners for their time and expertise. Our partner payment practice is based on best practices and on other program across the Provincial Health Services Authority (PHSA).

Honorarium(s) are a one-time payment made to show appreciation and recognize knowledge, expertise, and lived experience. Honorariums are often given to volunteers, patient or family partners, and community members who work with PHSA to improve programs and services. Paying partners for engagement work is not intended to be part time employment.

What you can expect as a patient or family partner

- When you first join as a partner, we will ask if you want to receive honorariums. You can always change your mind. If so, please let the PFPX program know.
- The hourly amount for an engagement is decided before the engagement begins. This rate will be discussed with you before starting the engagement. The rate is based on:
 - the nature of the engagement
 - how much you are involved
 - how much responsibility you will have.
- We will pay you by cheque and mail it to the address you gave to our program when you joined. If you are part of longer-term engagements with recurring meetings, you may be paid by direct deposit to your bank account.
- Honorariums will be available for each engagement you participate in.
- You do not need report your hours to the PFPX team. The engagement lead will track your hours and report them to the PFPX team.
- Honorariums will be processed as engagement hours are reported to the PFPX team by the engagement leads. It will take 4 to 6 weeks to get your cheque once your hours have been reported.
- Honorariums totaling over \$500 in a tax year are taxable. Payees are responsible for declaring this income when filing their taxes. Please note that PHSA does not issue T4A slips.
- If you ever have concerns about the payment amount or timeliness, please contact the PFPX team at patientexp@bccancer.bc.ca

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Payment rates

The amounts below are being used across PSHA and may be updated.

For meetings, workshops, and events, payment includes the hours spent on preparation between sessions. Before starting work, a maximum number of hours required for preparation will be discussed with you.

Amount	Description	Examples of work
\$25/hour	Partners advising or consulting on an engagement.	<ul style="list-style-type: none"> • Committee or group meeting • One-to-one interview • Focus group • Reviewing document (including educational resources)
\$30/hour	Partners are developing literature based on their lived experience.	<ul style="list-style-type: none"> • Writing and developing documents
\$50/hour	Partners are leading work, such as teaching and knowledge dissemination.	<ul style="list-style-type: none"> • Giving a presentation • Public speaking • Facilitating workshop