



Policies & Procedures Manual

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Procedure Number:

AD-01-04

Approved by:

Senior Executive Council

Section:

ADMINISTRATION - GENERAL

Title:

NO SMOKING - THE PAS, THOMPSON
CAMPUS

Effective Date:

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Replaces:

ADMIN-01-04 (revised)

POLICY STATEMENT

Smoking is prohibited at The Pas and Thompson, University College of the North campus. Smoking is prohibited on/in UCN controlled spaces.

PURPOSE OF POLICY

The University College of the North strives to provide a healthy work environment for students, staff, and visitors. This policy will support that commitment and will comply with the Manitoba *Non-Smokers Health Protection Act, 2004*.

The policy applies to all employees, students, visitors, contractors, subcontractors, suppliers and others providing a service for the institution.

PROCEDURES

Smoking is prohibited on all University College owned or leased property with the exception of:

1. The regional centers located on reserve land
2. The designated smoking areas and
3. Tobacco used for traditional Aboriginal spiritual or cultural practices and/or ceremonies in those areas designated as Aboriginal centres, or for which permission has been granted through the President's Office for such use.

CONTROLLED SPACES

Controlled spaces include: UCN owned or leased property, including building and vehicles.

Prior notices will be posted to advise UCN staff and students when and where smoke may be present in an otherwise restricted area.

DESIGNATED SMOKING AREAS

Smoking is only permitted in outdoor designated areas that have been clearly identified by signage. The designated areas are also posted on the website.

CONSEQUENCES

Any individual who contravenes this policy may be subject to the relevant fines in *The Non-Smokers Health Protection Act*.

SUPPORT

The University College of the North will support students and staff in their efforts to stop smoking. Information on and access to smoking cessation programs will be available for **ALL** campuses and regional centres.

RESPONSIBILITY

The Vice-President, Administration is responsible for the administration, communication, and interpretation of this policy.