

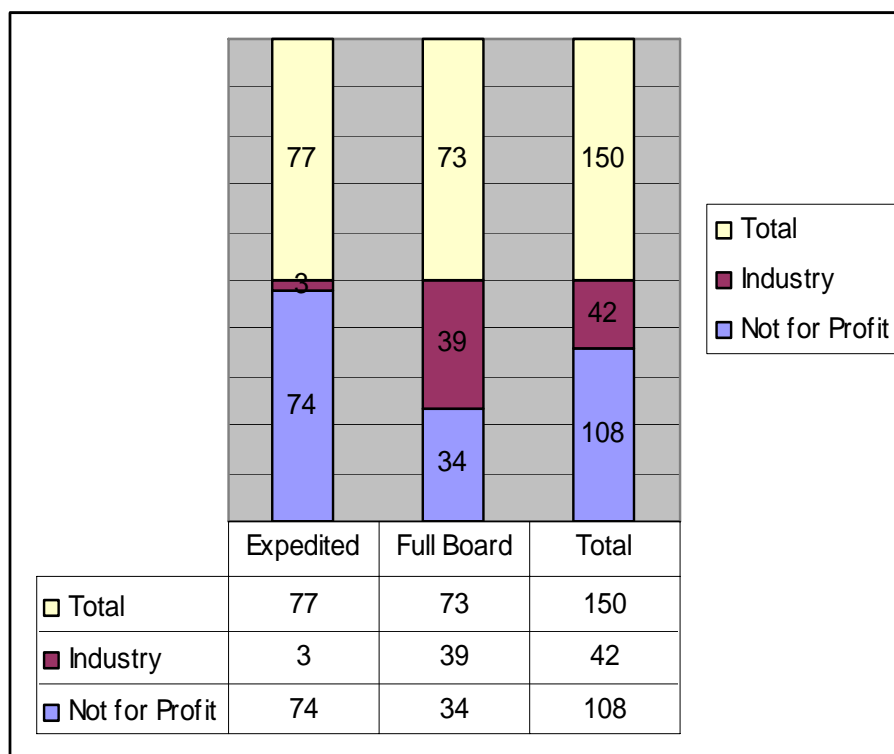


2004 ANNUAL REPORT

The **UBC BCCA Research Ethics Board** came into existence May 27, 2003. This is the second annual report covering the period from January 1, 2004 to December 31, 2004.

STATISTICS

150 NEW PROJECTS between January 1 – December 31, 2004



Approved	141
Pending Approval	8
Withdrawn (Post-Review, prior to approval)	1
Total	150

32 of these 150 projects may not require annual renewal.

Due to the rapid increase in submissions to the UBC BCCA REB and limited resources, statistics for amendments, annual renewals, and adverse events are not available.

Repatriation of Files from UBC CREB

In July 2004 all active BCCA REB files previously managed by the UBC Clinical Research Ethics Board were repatriated to the BCCA REB. Approximately 175 files were transferred to the BCCA REB and the BCCA REB became the board of record for these files for ongoing review and approvals of amendments, adverse events and annual renewals.

Serious Adverse Event Reporting

In July 2004, the UBC BCCA REB developed a new reporting system for serious adverse events utilizing an Access 2002 database posted on the BC Cancer Agency network. The REB receives catalogues, reviews and acts on more than 120 new Serious Adverse Event reports each month.

Membership

During 2004, the board gained three new members (2 female lawyers and one male medical oncologist) and is now comprised of 18 voting members of diversified specialties from the community and each of the four BC Cancer Agency centres:

(Chair)	Dr. Joseph Connors	(Medical Oncology/Vancouver Centre)
(Vice-Chair)	Dr. Lynne Nakashima	(Pharmacy/Vancouver Centre)
(Second Vice-Chair)	Dr. Ken Swenerton	(Medical/Gyne Onc./Vancouver Centre)
	Dr. Paul Hoskins	(Medical/Gyne Onc./Vancouver Centre)
	New Dr. Hagen Kennecke	(Medical Oncology/Vancouver Centre)
	Dr. John Spinelli	(Statistics/Epidemiology/Vancouver Centre)
	Dr. Nhu Le	(Statistics/Epidemiology/Vancouver Centre)
	Dr. Maria Cristina Barroetavena	(Qualitative Research/Symptom Mgmt./VC)
	*Dr. Lori d'Agincourt-Canning	(Ethics/ Vancouver)
	*Mr. Chris Bardon	(Law/ Vancouver)
	New *Ms. Katherine Arnold	(Law/ Vancouver)
	New *Ms. Joan Rush	(Law/ Vancouver)
	*Ms. Jo-Ann Isaacson	(Layperson / Vancouver)
	Dr. Frances Wong	(Radiation Onc./Fraser Valley Centre)
	Dr. Paul Blood	(Radiation Onc./Vancouver Island Centre)
	Dr. Maxine Mueller	(Qualitative Research/Nursing/Vancouver Isl. Ctr)
	Dr. Susan Ellard	(Medical Onc./Centre for the Southern Interior)
	Dr. David Fenton	(Medical Onc./Centre for the Southern Interior)
	**Bonnie Klimek	(BCCA Research Ethics Coordinator/ Vancouver Centre)
	*Member unaffiliated with BCCA	
	**Non-voting member	

Meetings

Meetings were scheduled for the second and fourth Tuesday of each month. Due to a significant increase in the number of submissions requiring full board review and meetings often running overtime, the meetings were officially extended beginning July from 2 hours to 3hours each.

Held: 22 of 23 scheduled meetings were held.
(Only one meeting scheduled in December.)

Cancelled: August 10th - due to summer vacations.

Resources

The UBC BCCA REB and the UBC Clinical Research Ethics Board (CREB) continues to keep the research oversight processes as consistent as possible at the two institutions. The BCCA REB has shared resources provided by the UBC CREB and in addition established and maintained resources for processes specific to the BCCA REB.

RISe (Researcher Information Services-Ethics)

The UBC BCCA Research Ethics Board is participating with the UBC Office of Research Services in the development of an online ethics review process using a web-based compliance system called "RISe". The system allows the REB and researchers to securely apply for and track research applications through the approval process as well as manage amendments and annual renewals. The UBC Research Ethics for Animal Care has implemented this process and the UBC BCCA REB is to be the pilot for the UBC REB's for human subjects. This software will enhance the quality and efficiency of the overall REB application, review and approval processes. Further announcements will be made as the project progresses.

Fee for Ethical Review

The fee for ethical review applies to all industry-sponsored (for-profit entities) sponsored research submitted to any UBC Research Ethics Board, including the UBC-BCCA REB. The fee per application is closely in line with, or below similar fees now charged for ethical review across Canada and the United States.

Research sponsored by not-for-profit entities such as grant funded agencies, the National Cancer Institute of Canada Clinical Trials Group and other cooperative groups continue to have the fee waived.

Staff

The UBC BCCA REB is supported by one full time coordinator, a part time chair and two part time vice-chairs. The workload is at least twice to three times as much as was anticipated which reflects the major commitment of the BCCA and BCCRC to conduct translational research.

A proposal was forwarded to the BC Cancer Agency Executive in November 2004 for an additional full-time REB Clerk and funding for a new staff position at BCCA that would be authorized with one-half time responsibility to Chair the BCCA REB and the other half with any of the BCCA departments preferably located within either Radiation or Medical Oncology and based at the Vancouver Center. It was proposed that funding and recruitment to these positions be immediate.