



2003 ANNUAL REPORT

May 27, 2003 – December 31, 2003

The **UBC BCCA Research Ethics Board** came into existence May 27, 2003. This is the first annual report covering the period from May 27, 2003 to December 31, 2003.

Membership

During 2003, the board comprised of 15 voting members of diversified specialties and from each of the four BC Cancer Agency centres:

(Chair)	Dr. Joseph Connors	(Medical Oncology/Vancouver Centre)
(Vice-Chair)	Dr. Lynne Nakashima	(Pharmacy/Vancouver Centre)
(Second Vice-Chair)	Dr. Ken Swenerton	(Medical/Gyne Onc./Vancouver Centre)
	Dr. Paul Hoskins	(Medical/Gyne Onc./Vancouver Centre)
	Dr. John Spinelli	(Statistics/Epidemiology/Vancouver Centre)
	Dr. Nhu Le	(Statistics/Epidemiology/Vancouver Centre)
	Dr. Maria Cristina Barroetavena	(Qualitative Research/Symptom Mgmt./VC)
	*Dr. Lori d'Agincourt-Canning	(Ethics/ Vancouver)
	*Mr. Chris Bardon	(Law/ Vancouver)
	*Ms. Jo-Ann Isaacson	(Layperson / Vancouver)
	Dr. Frances Wong	(Radiation Onc./Fraser Valley Centre)
	Dr. Paul Blood	(Radiation Onc./Vancouver Island Centre)
	Dr. Maxine Mueller	(Qualitative Research/Nursing/Vancouver Isl. Ctr)
	Dr. Susan Ellard	(Medical Onc./Centre for the Southern Interior)
	Dr. David Fenton	(Medical Onc./Centre for the Southern Interior)
	**Bonnie Klimek	(BCCA Research Ethics Coordinator/ Vancouver Centre)
	<i>*Member unaffiliated with BCCA</i>	
	<i>**Non-voting member</i>	

Leaves of Absence During 2003:

Dr. Susan Ellard	(May 16 to November 30, 2003)
Dr. Paul Blood	(September 1 to December 31, 2003)

Meetings

Meetings were scheduled for the second and fourth Tuesday of each month.

Held: 13 of 15 scheduled meetings were held.

Cancelled: August 12th - due to summer vacations.

November 11th - due to Remembrance Day statutory holiday.

Resources

The UBC BCCA REB and the UBC Clinical Research Ethics Board (CREB) agreed to keep the research oversight processes as consistent as possible at the two institutions. The BCCA REB has shared resources provided by the UBC CREB and in addition established resources for processes specific to the BCCA REB.

Resources established:

- **Agency Network:** A folder was created under the BC Cancer Agency network common "h:" drive and named **h:\research ethics board**. Membership lists, contact information, application materials, guidance notes, links to UBC CREB, BREB and other resources are provided in this folder.
- **Web Page:** www.bccancer.bc.ca is the BC Cancer Agency web home page. A section for "**Research Ethics**" was created and is currently under construction to add new material.
- **Database - Office of Research Services (Orsil):** A section was developed in the "Orsil" database for the UBC BCCA REB for the purpose of tracking all ethics applications and approvals. The BCCA Research Ethics Coordinator carries out data entry and several BCCA Clinical Trials Unit staff have access to this database, which contains current information.
- **BCCA Research Ethics Coordinator:** In August 2003, a BCCA Research Ethics Coordinator (Bonnie Klimek) was hired to support the new board, facilitate researchers with their applications, and to act as a liaison between the UBC BCCA REB and the UBC Office of Research Services including UBC REB's and UBC Providence REB.

Fee for Ethical Review

A fee for ethical review applies to all industry-sponsored (for-profit entities) sponsored research submitted to any UBC Research Ethics Board, including the UBC-BCCA REB. Effective September 1, 2003, the fee increased from \$1750 to \$3,000 per application, which is closely in line with, or below similar fees now charged for ethical review across Canada and the United States.

Research sponsored by not-for-profit entities such as grant funded agencies, the National Cancer Institute of Canada Clinical Trials Group and other cooperative groups continue to have the fee waived.

STATISTICS

37 New Studies

(May 31 – December 31, 2003)

	Approved	Pending	Total
Full Board	17	4	21
Expedited	15	1	16
Total New Studies	32	5	37

Amendments (Expedited)	8
Acknowledgments	5
Acknowledgments for SAE	2
Annual Renewal – Expedited	1
Annual Renewal – Full Board	1
Terminated	1
Total Actions for Previously Approved Projects	18

Fee For Service	Paid	Outstanding	Total Invoiced
Number of For-profit Sponsored Studies	2	4	6
Fee	4,750	12,000	16,750