

**Pap Test Reminder**

[MM/DD/YYYY]

JANE SAMPLE  
123 ANY STREET  
ANY CITY, BC V1V 1V1

Dear Jane Sample,

Our records indicate that you are due for cervix screening. The BC Cancer Cervix Screening Program recommends that you book an appointment with a health care provider to screen for cervical cancer by getting a Pap test. Please disregard this notice if you've had a Pap test in the last two months.

The most recent report we have on file is: [YYYY/MM/DD].

If you need a health care provider for a Pap test, please visit BC Cancer Cervix Screening's clinic locator ([www.screeningbc.ca/cervix](http://www.screeningbc.ca/cervix)) for a list of those accepting women for Pap tests in your community (includes information on whether a female practitioner is available and languages spoken in the clinic).

Screening can prevent cervical cancer by finding abnormal cells in the cervix before they become cancer. If cervical cancer is detected at its earliest stage, the chance of survival is more than 85 per cent.

Please note that due to the ongoing health situation in BC, your health care provider may not be offering in-person screening procedures such as Pap tests. We encourage you to speak with them regarding your cancer screening options.

If you have changed your address, please visit <https://www.addresschange.gov.bc.ca/> to update your address with ICBC and Health Insurance BC online at the same time.

If you have any questions about cervix screening, please visit [www.screeningbc.ca/cervix](http://www.screeningbc.ca/cervix). I hope that you will continue to protect your cervix health by getting screened today.

Regards,

Dr. Dirk Van Niekerk, MD, FRCPC  
Medical Director  
Cervix Screening Program

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**Why did I receive this letter?**

BC Cancer previously notified your primary care provider when you were due for screening. By reminding you directly about the need to re-screen, we are encouraging you to play an active role in protecting your cervix health.

**Where did you get my personal health and contact information from?**

As a program of the Provincial Health Services Authority, we receive relevant personal health and contact information from government organizations and health professionals that are directly involved in your care. We use this information to determine when you should receive letters for cancer screening and to provide you with your screening results. BC Cancer is committed to keeping your information private, confidential and secure at all times.

BC Cancer leads the provincial planning and regional delivery of cancer care for British Columbians. BC Cancer's mandate covers the full spectrum of cancer care and includes organized cancer screening programs for British Columbia.

**Questions about notifications from BC Cancer Screening?**

Please visit [www.screeningbc.ca/notifications](http://www.screeningbc.ca/notifications)

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Your personal information is collected and protected from unauthorized use and disclosure, in accordance with the Personal Information Protection Act and, when applicable, the Freedom of Information and Protection of Privacy Act, and may be used and disclosed only as provided by those Acts. The personal information is used to provide medical services, and to provide Cervix Screening Program support to patients. The information collected is used for quality assurance management and disclosed to healthcare practitioners involved in providing care or when required by law. In addition, the Cervix Screening Program will advise patients of results, remind patients and their primary care providers about rescreening or follow-up, and will conduct and monitor quality and performance of the screening process.

Any questions regarding the collection of the information by BC Cancer can be directed to: 801 – 686 West Broadway, Vancouver BC V5X 1G1, or email: [screening@bccancer.bc.ca](mailto:screening@bccancer.bc.ca). If this information is received in error, please contact the sender immediately.