

# Patient and Family Partner Honorariums: Information for Partners

---

## Background

At BC Cancer, we are committed to engaging the people we serve in the planning and co-creation of our programs, services, and research. Patients and families are experts in their own care and must be engaged as key partners in the design of our health system.

As a patient and family partner (“partner”) with our Patient & Family Partnerships and Experience (PFPX) Program, you bring your lived experience to support BC Cancer activities and projects.

One way the PFPX Program supports inclusive participation is by providing honorariums to partners in recognition of their time and expertise. Our approach follows best practices and aligns with other programs across the Provincial Health Services Authority (PHSA).

**Honorarium(s)** are a one-time payment made to show appreciation and recognize knowledge, expertise, and lived experience. Honorariums are often given to volunteers, patient or family partners, and community members who work with PHSA to improve programs and services. Paying partners for engagement work is not intended to be part time employment.

## What you can expect as a patient or family partner

- The hourly rate for an engagement is set before it begins. This rate will be discussed with you in advance and is based on:
  - the type of engagement,
  - your level of involvement, and
  - your responsibilities.
- Payments are made by cheque and mailed to the address you provided when you joined the program. If you are part of a long-term engagement with recurring meetings and/or frequently participate in engagements, you can be paid by direct deposit.
- You do not need to track or report your hours. The engagement lead will track them and submit them to the PFPX team.
- If an engagement is less than an hour, you will be paid for a full hour. If an engagement is longer than an hour, time is tracked in 30-minute intervals and rounded up. Examples:
  - A 45-minute meeting = 1 hour of honorarium
  - A 1-hour, 10-minute meeting = 1.5 hours of honorarium
  - A 1-hour, 40-minute meeting = 2 hours of honorarium
- Honorariums are processed at the end of each month. It may take 4 to 6 weeks to receive your cheque or deposit after your hours are reported.

- If you have questions or concerns about your honorarium, please contact the PFPX team at [patientexp@bccancer.bc.ca](mailto:patientexp@bccancer.bc.ca)

## Payment Rates

The below table reflects current monetary amounts<sup>1</sup> being used across PSHA and may be updated.

For meetings, workshops, and events, payment includes the hours spent on preparation between sessions. Before starting work, a maximum number of hours required for preparation will be discussed with you.

Amount	Description	Examples of work
<b>\$30/hour</b>	<b>Contributing</b> <ul style="list-style-type: none"> <li>• Partners serving in an advisory and consultative role. May be a one-time or recurring activity.</li> </ul>	<ul style="list-style-type: none"> <li>• Committee or working group meetings</li> <li>• 1:1 interviews</li> <li>• Focus groups</li> <li>• User testing</li> <li>• Document review &amp; Feedback</li> <li>• Hiring Panels</li> <li>• Policy reviews</li> <li>• Preparation time: reviewing agendas, engagement-related emails, documents, etc.</li> </ul>
<b>\$35/hour</b>	<b>Creating</b> <ul style="list-style-type: none"> <li>• Partners serving in an advisory and consultative role. May be a one-time or recurring activity.</li> </ul>	<ul style="list-style-type: none"> <li>• Document writing &amp; development (examples: blogs, patient handbooks, articles, written storytelling, etc.)</li> </ul>
<b>\$55/hour</b>	<b>Leading</b> <ul style="list-style-type: none"> <li>• Partners are leading engagements through knowledge dissemination, teaching, group facilitation</li> </ul>	With minimal guidance, the partner leads in: <ul style="list-style-type: none"> <li>• Presentation delivery, including storytelling</li> <li>• Co-chairing meetings</li> <li>• Workshop and group facilitation</li> </ul>

## Tax and Income Implications

Honorariums may be taxable and may have implications for disability benefits, depending on the amount and specific circumstances. PSHA does not issue T4As or provide advice related to personal tax situations. It is important for patient and family partners to consult their own tax advisor or refer to the [CRA website](#) for further clarification.

<sup>1</sup> Adapted from [PHSA's Patient & Family Engagement Framework](#) and [Suggested Honorariums Rates for Patient and Family Engagement](#) (links for PSHA staff only)



Provincial Health Services Authority

## Charitable donations

If you are interested in directing your honorarium to a charity or foundation, please note that due to financial policies and regulations we are not able to redirect honorarium payments directly to charitable organizations. You are welcome to personally donate the honorarium you receive to a program, organization, or foundation of your choice.